

ANNOUNCEMENT

SELECTION PROCESS FOR ADMISSION TO THE MASTER'S AND DOCTORAL COURSES OF THE GRADUATE PROGRAM IN ADMINISTRATION FOR THE 2025 ACADEMIC YEAR

The Graduate Program in Administration announces the opening of applications for the selection of candidates for the Master's and Doctoral courses.

I – VACANCIES

Master's: **55 (Fifty-five) vacancies**

Doctorate: **20 (twenty) vacancies**

II – ONLINE APPLICATIONS

Access the course page to apply.

Master's: <https://www.fdc.org.br/pos-graduacao/mestrado-profissional-administracao>

Doctorate: <https://www.fdc.org.br/pos-graduacao/doutorado-administracao>

APPLICATION FEE: None

REQUIRED DOCUMENTATION FOR MASTER'S APPLICATION:

- Completion of the Application Form available on the program's website

Deadline: 03/14/2025

- Submission and Analysis of Documentation - Candidates will receive two documents: Plan of Intentions and Trajectory Letter, which must be completed and returned to FDC. In addition to these documents, candidates will receive an article to be discussed during the interview.
- Videoconference Interview with pre-selected candidates by the admission committee – Duration: 1 hour. In this stage, the candidate will verbally present their study proposal for the Program to the interviewers. To prepare, it will be necessary to read the article received by email. It is suggested that the candidate read the Program's regulations as a procedure.
- Enrollment - Candidates approved in the MPA FDC selection process will need to present the mandatory documents to complete the enrollment:

[fdc.org.br](https://www.fdc.org.br)

CAMPUS ALOYSIO FARIA

Av. Princesa Diana, 760 - Alphaville
Lagoa dos Ingleses - 34018-006
Nova Lima - MG

CAMPUS BELO HORIZONTE

R. Bernardo Guimarães, 3071
Santo Agostinho - 30140-083
Belo Horizonte - MG

CAMPUS SÃO PAULO

R. Gomes de Carvalho, 1609
Vila Olímpia - 04547-006
São Paulo - SP

ASSOCIADOS REGIONAIS

A FDC trabalha em parceria com associados regionais em todo o Brasil. Consulte o associado mais próximo à sua região.

- ✓ A copy of the photo ID.
- ✓ A copy of the CPF.
- ✓ A copy of the voter registration card and proof of the last election.
- ✓ A copy of the front and back of the undergraduate diploma*.
- ✓ A copy of the front and back of the postgraduate diploma (if applicable).
- ✓ Declaration of awareness of the requirements of the Professional Master's Program in Administration at Fundação Dom Cabral.
- ✓ International Certificate of English Proficiency (intermediate level for reading). Accepted International Certificates: TOEFL, FCE - First Certificate In English, Michigan Proficiency, Cambridge Proficiency, TOEIC, IELTS, BULATS, and Oxford. Each test has a specific validity period; in case of doubts, please consult us.
- ✓ ANPAD Test - Professional Orientation or GMAT Test to access the GMAT portal

Deadline: 04/21 to 05/12/2025

REQUIRED DOCUMENTATION FOR DOCTORATE APPLICATION:

- Completion of the Application Form available on the program's website, submission of a copy of the valid master's degree in Brazil, and completion of a form detailing professional experiences, to be sent by the FDC team. Candidates will be evaluated based on their professional experience and publications. Deadline: 03/14/2025
- Submission of pre-project, master's transcript, and interview (for candidates approved in the 1st stage), submission of the master's academic transcript, preparation and submission of a thesis pre-project, and scheduling of an interview for which it is necessary to read and understand the content of an article to be provided by the FDC team.
- Enrollment (for candidates approved in the 2nd stage) - Candidates approved in the selection process must present the mandatory documents to complete the enrollment:
 - ✓ Photo ID
 - ✓ CPF
 - ✓ Voter registration card and proof of the last election

fdc.org.br

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NOTES:

- Failure to submit the required documents within the application deadline may impact the selection performance.

SCHOLARSHIP APPLICATIONS – Check the information about scholarship notices in the "*Financiamento e Bolsas*" section. Scholarship applications must be made separately, exclusively through the link available on the following portal: <https://www.fdc.org.br/sobreadfcd/centro-social-cardeal-dom-serafim/bolsa-estudos>. Before filling out the application form, it is necessary to check the basic conditions of the intended Program on the FDC portal: www.fdc.org.br

III – ENROLLMENT

SUBMISSION OF DOCUMENTS FOR ENROLLMENT

The upload of enrollment documents must be carried out as described in item II of this notice.

ENROLLMENT PERIOD

After the submission and analysis of the documents, enrollment can be carried out as described in item II of this notice.

NOTES:

The enrollment and reservation of the selected candidates' spots are subject to the analysis of the required documentation.

IV – CLASS INFORMATION:

- Classes are scheduled to start on 05/26/2025

- The Doctorate course lasts 48 months, and the Master's course lasts 24 months;
- Classes take place at Campus Aloysio Faria - Av. Princesa Diana, 760, Alphaville, Lagoa dos Ingleses, Nova Lima/MG
- Note: Exceptionally, these schedules may change
- The Graduate Program is in-person with the possibility of some remote activities, carried out synchronously, according to CAPES regulations
- For more information, consult the Executive Coordination of the Master's and Doctorate Programs.

V – INFORMATION

Customer Service

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Executive Coordination of the Master's Program

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Executive Coordination of the Doctorate Program

Email: coordenacao.eph@fdc.org.br